

**PUBLIC ADMINISTRATION 9902 (651)
THE POLICY PROCESS IN LOCAL GOVERNMENT**

Instructor: Dr. Hina Kalyal

Classroom: Virtual, Wednesdays, 4:30pm – 6:30pm

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COURSE DESCRIPTION

This course examines the policymaking process in Canadian local government. We will explore established theories and designs in public policy along with examining the specific scope and constraints of policymaking in local government in Canada. Students will learn how the complex environment of public sector organizations produces both challenges and opportunities for public sector managers, and will work through case material that requires them to apply insights from management and public administration literature to real-world local government settings.

REQUIRED TEXT

We will be using the following textbooks. Students are able to purchase an electronic copy directly from the publisher (links below). Students may also purchase a hard copy through booksellers, such as Amazon.

Peters, B. Guy. *Advanced Introduction to Public Policy (second edition)*. Cheltenham, UK: Edward Elgar. (Digital copy: <https://www.e-elgar.com/shop/usd/advanced-introduction-to-public-policy-9781789908268.html>)

Spicer, Zachary, Joseph Lyons and Kate Graham. *Local Government in Practice: Cases in Governance, Planning and Policy*. Toronto, ON: Emond (Digital copy: <https://emond.ca/Store/Books/Local-Government-in-Practice-Cases-in-Governance?r=%2fStore%3fsearchtext%3dLocal%2bGovernment%2bin%2bPractice%253a%2bCases%2bin%2bGovernance%252c%2bPlanning%2band%2bPolicy%26searchmode%3danyword>)

Any other reading material will be placed on the course website

COURSE REQUIREMENTS

Participation: 40%

While this class is designed with a mix of seminar and lecture activity, students are expected to participate during “classroom” discussions. As such, each student must come prepared and participate regularly. Students will be graded based upon their attendance, understanding of reading material and quality of participation.

Section Reflections: 60% (3 x 20%)

A short assignment will be posted based on two completed sections. Students will reflect on the assignment, consider the accompanying reading material and submit a response by the conclusion

of the sections. Written responses should be no more than 750-1000 words. The due dates are, as follows:

February 9, 2022

March 9, 2022

April 6, 2022

Course Policies Regarding Assignments

- Assignments should be submitted using the Assignments Folder feature on the course website on OWL and will not be accepted via email.
- The penalty for late assignments is 1% per day, including weekends.
- Academic integrity offenses are taken seriously at UWO. Students should familiarize themselves with the university's policies on scholastic offences.

COURSE SCHEDULE

The schedule of readings and cases for discussion in each section is below:

	<p>Section 1 Introduction: Public Policy and Policy Problems Recorded Lecture will be posted on OWL Readings: <ul style="list-style-type: none"> • Peters, Chapter 1: Public Policy: A Design Perspective • Peters, Chapter 2: Policy Problems </p>
January 12, 2022	<p>Spicer, Lyons and Graham – Chapter 7 Spicer, Lyons and Graham – Chapter 11</p>
January 19, 2022	<p>Spicer, Lyons and Graham – Chapter 13 Spicer, Lyons and Graham – Chapter 23</p>
	<p>Section 2 Models of Policy-Making Recorded Lecture will be posted on OWL Readings: <ul style="list-style-type: none"> • Peters, Chapter 3: Models of Policy Making </p>
January 26, 2022	<p>Spicer, Lyons and Graham – Chapter 20 Spicer, Lyons and Graham – Chapter 12</p>
February 2, 2022	<p>Spicer, Lyons and Graham – Chapter 16 Spicer, Lyons and Graham – Chapter 19</p>
	<p>Section 3 Agendas, Agenda-Setting and Framing Recorded Lecture will be posted on OWL Readings: <ul style="list-style-type: none"> • Peters, Chapter 4: Agendas, Agenda-Setting and Framing </p>
February 9, 2022	<p>Spicer, Lyons and Graham – Chapter 9 Spicer, Lyons and Graham – Chapter 22</p>

	*Assignment based on Sections 1 and 2 due
February 16, 2022	Spicer, Lyons and Graham – Chapter 21 Spicer, Lyons and Graham – Chapter 6
	Section 4 Public Engagement Recorded Lecture will be posted on OWL Readings: <ul style="list-style-type: none"> • Vigoda, Eran. 2002. “From Responsiveness to Collaboration: Governance, Citizens and the Next Generation of Public Administration.” Public Administration Review 62(5): 527-540 • Irvin, Renee and John Stansbury. 2004. “Citizen Participation in Decision-Making: Is it Worth the Effort?” Public Administration Review 64(1): 55-65 • Richardson, Jeremy. 2000. “Government, Interest Groups and Policy Change.” Political Studies 48(5): 1006-1025.
February 23, 2022	No Class – Reading Week
March 2, 2022	Spicer, Lyons and Graham – Chapter 25 Spicer, Lyons and Graham – Chapter 2
	Section 5 Intervention and Solutions Design Recorded Lecture will be posted on OWL Readings: <ul style="list-style-type: none"> • Peters, Chapter 5: Designing Intervention and Implementation • Peters, Chapter 6: Policy Instruments
March 9, 2022	Spicer, Lyons and Graham – Chapter 5 Spicer, Lyons and Graham – Chapter 10 *Assignment based on Sections 3 and 4 due
March 16, 2022	Spicer, Lyons and Graham – Chapter 3 Spicer, Lyons and Graham – Chapter 8
	Section 6 Policy Evaluation Recorded Lecture will be posted on OWL Readings: <ul style="list-style-type: none"> • Peters, Chapter 7: Evaluating Public Policy: An Introduction • Peters, Chapter 8: Evaluation Public Policy: The Utilitarian Dimension • Peters, Chapter 9: Normative and Ethical Analysis of Policy
March 23, 2022	Spicer, Lyons and Graham – Chapter 15 Spicer, Lyons and Graham – Chapter 14
March 30, 2022	Spicer, Lyons and Graham – Chapter 1 Spicer, Lyons and Graham – Chapter 4
April 6, 2022	*Assignment based on Sections 5 and 6 due

University Regulations and Services

Enrollment Restrictions:

Enrollment in this course is restricted to graduate students in the online stream of the Local Government Program's Graduate Diploma in Public Administration.

Statement on Academic Offences:

Scholastic offences are taken seriously and students are directed to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offence, at the following Web site:

http://www.uwo.ca/univsec/pdf/academic_policies/appeals/scholastic_discipline_grad.pdf

Accessible Education Western (AEW):

Western is committed to achieving barrier-free accessibility for all its members, including graduate students. As part of this commitment, Western provides a variety of services devoted to promoting, advocating, and accommodating persons with disabilities in their respective graduate program. Graduate students with disabilities (for example, chronic illnesses, mental health conditions, mobility impairments) are strongly encouraged to register with Accessible Education Western (AEW), a confidential service designed to support graduate and undergraduate students through their academic program. With the appropriate documentation, the student will work with both AEW and their graduate programs (normally their Graduate Chair and/or Course instructor) to ensure that appropriate academic accommodations to program requirements are arranged. These accommodations include individual counselling, alternative formatted literature, accessible campus transportation, learning strategy instruction, writing exams and assistive technology instruction.

Health/Wellness Services:

Students who are in emotional/mental distress should refer to Mental Health@Western <http://www.uwo.ca/uwocom/mentalhealth/> for a complete list of options about how to obtain help.